

The Overstrand Heritage & Aesthetics Committee (OHAC) is a voluntary conservation body registered [HWC/RCB/06/05] with Heritage Western Cape in terms of Section 25(1)(b) of the National Heritage Resources Act and provides advisory comment on heritage-related applications within the Overstrand municipal area.

Applicants wishing to obtain formal comment from OHAC should submit their application in hardcopy for review through the Overstrand Building Control Department (16 Paterson Street, Hermanus). Email circulation of documentation does not constitute a formal submission to OHAC.

Submissions must be made at least 10 days prior to the next OHAC meeting date in order to be placed on the agenda.

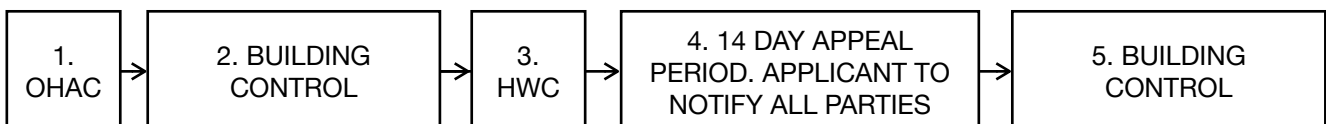
Scrutiny fees are determined and administered by Overstrand Municipality and can be obtained from Overstrand Building Control (16 Paterson Street, Hermanus).

Much of the below information is typically required by Heritage Western Cape when processing heritage applications; therefore OHAC requests similar information to facilitate meaningful comment. Professional discretion may be applied to the relevance of individual checklist items.

GUIDELINE CHECKLIST:

- SCRUTINY FEE (ADMINISTERED BY OM AND OBTAINED FROM BUILDING CONTROL)
- HARDCOPY COLOURED UP DRAWINGS (locality plan, site plan, floor plans, sections & elevations)
- HERITAGE STATUS NOTED ON DRAWINGS (i.e. older than 60 years; graded 3B; HPOZ; etc)
- SHORT MOTIVATION FOR PROPOSED ACTION
- COPY OF EXISTING/ORIGINAL APPROVED DRAWINGS
- SUMMARISED HISTORICAL BACKGROUND OF PROPERTY
- OUTCOME OF ANY PREVIOUS APPLICATIONS TO OHAC AND/OR HWC
- INTERIOR PHOTOS
- EXTERIOR PHOTOS
- CONTEXT PHOTOS/STREETScape PHOTOS

GUIDANCE ON A TYPICAL HERITAGE APPLICATION PROCESS:



The sequence of consultation may vary depending on the nature of the application. Applicants are encouraged to consult with both OHAC and Overstrand Building Control prior to submission to Heritage Western Cape to ensure that all relevant comments are addressed.